



***Taddington and Priestcliffe  
Church of England (Aided)  
Primary School***

**Admissions Policy**

<b>Version</b>	<b>6</b>
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<b>Ratified by Governing Body</b>	<b>1.4.19</b>
<b>Headteacher</b>	<b>18.1.19</b>
<b>Summary of changes:</b>	<b>Minor grammar changes</b>

## Introduction

This policy sets out the guidelines agreed by the governors, which should be followed by the Headteacher and governors for the admission of children to the school.

## Reception aged children

All children will be admitted to Taddington and Priestcliffe Primary School in the September of the academic year in which they are 5. (Parents have the right to request that entry is deferred until later in the school year or until the child reaches compulsory school age in that school year but this should be done in consultation with the Headteacher.)

The number of reception age children to be admitted to Taddington and Priestcliffe Primary School in the next academic year has been set at 8. If the school is oversubscribed, after the admission of pupils with an Education and Healthcare Plan where the school is named in the Education and Healthcare Plan, priority for admission will be given to those children who meet the criteria set out below, in order:

1. A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order 67. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).
2. Residence within the parish/normal catchment area of the school
3. Children who have siblings already attending the school at the time of the proposed admission.
4. Children of whom at least one parent or carer has regularly worshipped at a Christian church for a period of at least one year prior to the date of application.
5. All other children not eligible under the above criteria. Where choices have to be made between children satisfying the same criteria, those children living closest to the school will be given preference. The Children's Services Department has a Geographic Information System (GIS) to measure the straight line distance. It is measured by a standard straight line distance calculated to within two metres. This measurement is taken from the postal

address file, normally the house front door. For schools the grid reference is taken from the postal address file and will normally be the centre of the school for primary phase schools.

### In Year Applications

Where children require a place in school during any academic year, parents should apply using the Derbyshire County Council website. Where the admission limit for the year group has already been met, the governing body will consider applications on a case by case basis.

### SEN applications

All children whose statement of special educational needs (SEN) or Education, Health and Care (EHC) plan names the school, will be admitted.

### Multiple births

When an application is received for twins, the above admissions criteria is used to determine whether places can be made available. Where the final place to be allocated within the Published Admission Number would separate children of multiple births, a place(s) will also normally be offered to the other child / children.

### Application Process

The Local Authority is required to co-ordinate admissions to all Derbyshire Primary, Infant and Junior Schools. Essentially, the Authority acts as a 'clearing house' for all admissions, including in year admissions, and enables parents to express a preference for one, two or three schools and to place those preferences in rank order. Parents must make their application on a common application form, to be returned direct to the LA and give reasons for their preferred schools. Application forms will be available from the local authority and should be returned by the closing date for applications. Parents will be offered one place only in a Derbyshire school. Parents wishing to appeal against the decision of the governing body are advised to contact the local authority who will liaise with Church House. A place cannot be guaranteed for any child whose parents apply after the closing date. This includes a child who moves into a school's normal area after that date. In situations where late applications are received and the school's admission number has been reached, but subsequently a place becomes available - if choices need to be made between normal area applications, those children living nearest to the school (measured by the nearest available route) will be given preference.

Further information about the co-ordinated admissions scheme is available in the Authority's Parents' Information Booklet.

### Parish Map.

A copy of the parish/normal catchment area map can be viewed at the school office.

### Visits to the School

Parents are welcome and encouraged to visit the school before applying. Parents wishing to visit the school prior to deciding whether to apply for a place can do so by arranging an appointment with the headteacher. The school offers an open afternoon in October for new parents, which is advertised on the school website. Parents are welcome to make an appointment with the headteacher.

### Fraudulent Information

For admission procedures to be fair it is important that all the information provided is accurate. If we find that any information provided by parents is misleading or fraudulent, the school reserves the right to withdraw any offer of a school place.

### Definitions

'Residence within the parish/normal catchment area' is defined as the child having settled full-time residence in a property which is the child's only or main residence.

### Closing date:

For admission in September 2020, the closing date is: January 15<sup>th</sup> 2020.

Further information is available on the Derbyshire County Council Schools Admissions site:

[https://www.derbyshire.gov.uk/education/schools/school\\_places/primary\\_admissions/default.asp?VD=FromHomepage](https://www.derbyshire.gov.uk/education/schools/school_places/primary_admissions/default.asp?VD=FromHomepage)