



Full Governing Body Meeting

Monday 29th March 2021 at 5:15pm

Chaired by: Jill Skidmore

Clerked by: Laura McNulty

Present in person: Jennie Bradley (JB); Sarah Fletcher (SF); Janet Haddock-Fraser (JHF); James Handley (JHa) Head; Cat Labio (CL); Jill Skidmore (JSk) Chair; Caroline Payne (CP); Mary Teeboon (MT), and Laura McNulty (LM) Clerk.

Actions:

- 052 20/21 **Introduction and Welcome**
JSk welcomed all to the meeting acknowledging how lovely it was to be able to meet in person (socially distanced of course)
- 053 20/21 **Aims for the meeting**
To move forward in unity.
- 054 20/21 **Any other business**
No items declared.
- 055 20/21 **Apologies**
Apologies were accepted for John Saynor (JSa); Helen Woodruff (HW); and Lionel Atherton (LA). **Agreed**
- 056 20/21 **Governing Body Membership**
2 vacant Governor positions: Foundation Trustee Governor and Staff Governor (teaching and/or non-teaching). JSk and JHa to seek suitable replacements.
- 057 20/21 **Declaration of Business Interests**
There were no declarations of business interests in the agenda of this meeting.
- 058 20/21 **Minutes of previous meetings**
The minutes of the meetings held on Monday 25th January had been distributed (available on The School Bus secure page). The minutes were agreed to represent a true and accurate reflection of the meetings and have been agreed by all Governors electronically. **Agreed**
- 059 20/21 **Confidentiality**
Governors agreed that there were no confidential items within the minutes. **Agreed**
- 060 20/21 **Matters arising and actions**
There were no matters arising to be discussed.
- 061 20/21 **Committees:**
Finance Committee – Chair JS
The Finance Committee met last week and were joined by the DCC Patch Officer. Following discussions the second role of School clerk is to be changed to that of TA which more directly meets the needs of the school and has a direct benefit for the students. The new Annex 1 and 5 were agreed during the meeting and placed on the school bus website for Governor approval. Governors unanimously agreed. Governors discussed and approved the SFVS. **Agreed**
Agreed

Curriculum Committee – Chair CL

This committee has not met.

Personnel Committee – Chair JS

This committee has not met.

Buildings and H&S Committee – Chair JS

Governors are expecting 9 children in Reception in September 2021. JHa and JSk have viewed porta-classrooms which are £5000 per unit and can be locked together to make large rooms complete with wiring. JHa has asked Governors for approval to buy 2 to rehouse the reception class and enable all students to use the hall for PE, drama and other activities. The total cost including siting and landscaping is likely to be £30,000. Governors discussed planning permission and timings at length, and unanimously approved the purchase.

Agreed

062 20/21 Headteachers Report

The report (as with all documents) had previously been uploaded to the school bus secure website. JHa recapped stressing that the extent of missed learning is still unknown. The SIP requires a complete revamp once individual student progress has been assessed. Children have not just missed out on academic learning due to covid, but also social, moral, physical, wellbeing, mental health and family involvement. The new SIP needs to address all these areas.

JHa explained that he had bought a new assessment package (Star Assessment) which helps to measure where students are with reading and understanding. JHa asked for retrospective Governor approval as the cost (£1,200) was slightly higher than the threshold. Governors unanimously agreed.

Agreed

JHa explained that the catch-up funding allocation of approximately £4,000 was being used for AW to teach small groups of year 5 and 6's, additional TA hours for vulnerable students, and possibly additional SENCO hours and/or summer tuition.

063 20/21 Sports Funding and Pupil Premium

An impact report was given at the last meeting and will be updated in the summer term. There is a slight underspend on the Sports Funding due to lockdown, which will be used next year to fund all junior aged students to access weekly swimming lessons.

064 20/21 Policies

Policies for approval by the Governing Body are now 'posted' to The School Bus website, which offers the facility for each governor to comment and/or approve them online.

Policies approved:

- Abusive Parents Policy 2021
- Admissions Policy 2022-23
- Charges, Remissions and Lettings Policy 2021
- Equality Policy 2021
- Equality and Diversity in Employment Statement 2021
- Expectations of Parents, Visitors and Carers 2021
- Financial Regulations, Procedures, Advice and Guidance 2021
- Harassment and Bullying Procedure, Advice and Guidance 2021
- Inclusion Policy 2021
- Art and Design 2021
- British Values 2021

Agreed

- English 2021
- History 2021
- ICT and Computing 2021
- Music 2021
- PE 2021
- Uniform Policy 2021

065 20/21 **School Improvement Plan**
Discussed in HT Report.

066 20/21 **Chairs Report**
Nothing to report.

067 20/21 **Parent View**
There are currently not enough responses to show results.

068 20/21 **School Bus website**
Reminder to access and approve documents.

069 20/21 **Budget / Finance**
There is a likely underspend at April 2021 of £77,000 which includes a £40,000 which includes £40,000 funding held for premises expenses. As a Voluntary Aided school we are unable to join the Insurance Maintenance Pool (IMP) scheme which gives security in case any large, expensive building work is required. Predicted underspend of £70,000 by April 2022. This will reduce following funding the porta-classrooms but still remains healthy.

Benchmarking was discussed with amusement.

070 20/21 **Virements, Approvals, Disposals and Transfers**
Nothing to report.

071 20/21 **SEND**
The Education Psychologist has visited a couple of times for a specific pupil. The school are applying for GRIP funding. There are 14 children on the SEN register with no additional funding. JHa's sister who holds the role of SENCO at another school has visited voluntarily to assist with the application. If she is needed again then Governors will need to agree a fair and suitable payment. Governors wished to express sincere thanks to Rebecca Handley for volunteering her time and expertise which will directly benefit our students.

072 20/21 **Safeguarding and Audit S175**
Audit will recommence in the summer term.

073 20/21 **Governor Visits**
Nothing to report.

074 20/21 **Correspondence and Information for Governors**
Nothing to report.

075 20/21 **AOB**
AOB1 – JHa: Wifi
JHa has requested approval for spending £1,400 to update the schools wifi connections. Governors unanimously agreed.

AOB2 – JHa: Dates and times of meetings
JHa requested that meetings move to Tuesdays when the new clerk takes over

Agreed

after Easter. Dates and times of FGB and committee meetings were discussed.
Proposed new times to be emailed for approval.

AOB3 – SF: Event

SF requested that Governors consider organising an event in the summer to thank staff and students. JHa suggested an INSET day. SF and JHa to discuss further and agree a time, location and other details.

Have we focused on benefitting the children in our school?

Always and absolutely.

The meeting ended at 7:05pm.

Date of next meetings: ***All meetings to be held online until guidance changes***

Full Governing Body meeting dates in red.

2021

Monday 24th May 2021 time TBC Safeguarding subcommittee meeting

Monday 5th July curriculum pupil outcomes subcommittee meeting

Tuesday 20th July 2021 5:00pm

Monday 4th October Personnel committee meeting time TBC (headteacher & staff performance management)

Tuesday 5th October SEND subcommittee meeting time TBC

Tuesday 19th October 5:00pm

Monday 13th December time TBC Curriculum and pupil outcomes subcommittee meeting

2022

Tuesday 18th January 2022 5:00pm

Monday 14th March time TBC Finance subcommittee meeting

Tuesday 15th March SEND personnel committee

Tuesday 29th March 5:00 pm

Monday 4th April time TBC Curriculum and pupil outcomes subcommittee meeting.

Tuesday 26th April 5:00pm

Monday 23rd May time TBC Safeguarding subcommittee meeting

Monday 13th June buildings/health safety subcommittee meeting

Monday 20th June personnel committee meeting

Monday 27th June resources committee meeting

Monday 4th July pupil outcomes subcommittee

Tuesday 5th July SEND subcommittee meeting

Tuesday 19th July 5:00pm